



GOVERNMENT OF PAKISTAN
NATIONAL DATABASE REGISTRATION AUTHORITY
(Headquarters, G-5/2 Islamabad)



WE ARE HIRING

Under the provisions of Regulation 9, 10 and 11 of NADRA Employees (Service) Regulations, 2002, NADRA is seeking highly skilled and experienced professionals for following positions:-

Position & Age	Educational Background	Job Requirements
Assistant Director (Vigilance) Age (Max): 37 Years	<ul style="list-style-type: none"> • Minimum 16 Years of HEC recognized education • Degrees must be attested by HEC 	<ul style="list-style-type: none"> • At least 5 years of experience in office administration and human resource management. • Proven experience in report compilation, data & information collection, follow-up, and professional report writing. • Good understanding of demographics, and geography of relevant regions. • Prior experience of working in an intelligence setup will be an added advantage.
Junior Executive Age (Max): 25 Years	<ul style="list-style-type: none"> • Intermediate or equivalent 	<ul style="list-style-type: none"> • Prior 1 year experience in relevant role(s) is mandatory. • Must be proficient in MS Office.
Naib Qasid Age (Max): 40 Years	<ul style="list-style-type: none"> • Middle 	<ul style="list-style-type: none"> • Preferably 1 year relevant experience.

Location: Azad Jammu & Kashmir

Terms & Conditions

1. Selected candidate will be hired on contract basis, with 6-month probation period (extendable if required).
2. Management reserves the right to withhold/cancel the recruitment process, and accept/reject any application at any stage without assigning any reason. The number of positions can be increased/decreased as per the requirement.
3. Only shortlisted candidates will be called for test/interview.
4. Candidate shall be disqualified if false information is provided.
5. Employees serving in Government/Semi-Government departments must provide/attach No Objection Certificate (NOC) at the time of submission of application.
6. 5 years' relaxation in age is already included in above age limit.
7. Selected candidate shall provide Medical Fitness and Character Certificates.
8. No TA/DA will be admissible.
9. Attested degrees from Higher Education Commission (HEC)/relevant regulatory bodies must be provided at the time of interview.
10. Females, Minority, Transgenders and Differently-abled candidates are encouraged to apply.
11. Electronic gadgets, mobile phones, smart watches etc. will not be allowed during test and interview.
12. The deadline for submission of application is **15th February, 2026** and **only online applications will be accepted**. Application guide can be viewed under the [Downloads](#) section.
13. For further details and to apply, please visit <https://careers.nadra.gov.pk> or [scan the QR code](#) given below.

HR Directorate

National Database & Registration Authority

State Bank of Pakistan, Shahrah-e-Jamhuriat, Sector G-5/2, Islamabad

